

# Motivation Letter to Employees

Dear ----- [Name],

I am writing this letter to express my enthusiasm for the position of [position] posted on [portal name] at the [company name]. The creativity and dedication of [company name] have sparked my enthusiasm to apply for this job as soon as I saw the advertisement. The amalgamation of my experience in the industry and the company's values will be a unique and enriching experience for both the parties.

I have an experience of [years] in this part of the business, and I understand the social value of this sector. I am confident that my exposure and knowledge will be an asset to your company.

My past job has included the management of [list of responsibilities] as a part of my KRA. I have also worked closely with [name and positions] to provide the best consumer experience to the clients. I have also helped [professionals] in [job description] to resolve any issues they may have.

The main achievements that I have had in my previous job are:

[list of all the achievements and awards received]

My experience has taught me that to achieve success; teamwork is the correct way to go. I believe that strong relationships with all the departments in the organization take not just the company but the entire workgroup too towards success. I have taught myself to work cross-team and make friends in the entire organization.

I am not a dependent worker. I can achieve the targets by working independently too. I am an extrovert and love people, but I can work alone when the need arises. I am passionate about my work and getting it done is the most important for me.

I am confident you will find me a perfect fit for your organization.

Thank you for your consideration.

Sincerely,